

**CITY OF TATUM
REGULAR SCHEDULED MEETING
January 11, 2021**

The City Council of the City of Tatum met in regular session on **January 11, 2021, at 5:34 p.m.** in the City Hall Meeting Room with the following members present:

Mayor - Clay Lassen

City Secretary – Kay Dyer

City Alderman

Jeff Keller

Kim R. Smith

Tate R. Smith - Absent

Jack York

Dana Buddecke – Mayor Pro-Tem

CITIZEN'S COMMENTS:

Mr. Wendell Moore addressed the Mayor and Council members in regard to the building plan review process. His plans were dropped off at city hall and never delivered to the plan inspector for approval. He had to retrieve his plans and deliver them himself. Council members discussed and agreed that five (5) business days should be the maximum time for approval.

A complaint was made to the city council by Mr. Wendell Moore about the Tatum Economic Development. He has recently opened a new business in Tatum and he voiced his concerns that TEDCO did not promote his local business with a grand opening. When a grand opening was requested, they were told by the TEDCO coordinator that she did not have time to schedule a grand opening.

REGULAR BUSINESS:

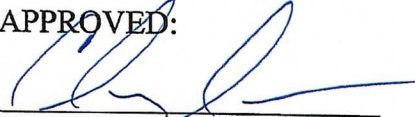
1. Mr. Kim Smith made a motion to approve the last month's minutes and checks written. Mr. Jack York seconded the motion and the motion passed with none opposed.
2. Mr. Jeff Keller made a motion to approve School Board Recognition Month Proclamation. Mrs. Dana Buddecke seconded the motion and the motion passed with none opposed.
3. Mrs. Dana Buddecke made a motion for Mayor Clay Lassen to develop job description for all job positions with the City of Tatum. Mr. Jeff Keller seconded the motion and the motion passed, all in favor.
4. Call out pay/overtime pay and annual job performance reviews were tabled until February meeting for further research.
5. Mr. Jeff Keller made a motion that all city water meters need to be locking meters including Hocutt trailer park. Also, council wanted Michael Morton to call Master Meter in regarding purchasing water meters directly from the company. Mr. Kim Smith seconded the motion and the motion passed with none opposed.
6. Mr. Kim Smith made a motion to repair Jefferson Street. The council members also wanted a copy of the Panola County and Rusk County interlocal agreement. Mr. Jeff Keller seconded the motion and the motion passed with none opposed.
7. Water leaks and plumbing repairs were discussed and Mr. Kim Smith will contact Mr. Brown to fix the water leaks and Mr. Clay Lassen will get a plumber to give a quote on the repairs on the plumbing problems. He will present them at the February council meeting.
8. Mrs. Dana Buddecke made a motion to move the court clerk position from part time to a full-time position. Mr. Jeff Keller seconded the motion and the motion passed with none opposed.

9. All council members were in agreement that all of TEDCO's financial statements, meeting minutes, projects are to be included in all monthly council packets. No members were opposed.
10. Mrs. Dana Buddecke made a motion to approve opening and using the equipment that was purchased with the Cares Grant funding. Mr. Jeff Keller seconded the motion and the motion passed with none opposed.
11. Chief April Rains addressed the council in regards to radios that were purchased from Brown's Communications. Mr. Brown has refused to allow the police department to pick up the radios. The radios were purchased in 2016 and they have never worked. Chief Rains contacted Joe Shumate, the city's attorney, who sent a demand letter to Mr. Brown.
12. Mr. Jeff Keller made a motion to adjourn @ 5:54p.m. Mrs. Dana Buddecke seconded the motion and the motion passed, all in favor.

ATTEST:


Kay Dyer, City Secretary

APPROVED:


Clay Lassen, Mayor

